



SELECTMEN'S MEETING MINUTES

August 08, 2017

Meeting called to order at 6:30pm.

ATTENDANCE: Selectman Rich Zacher, Selectman Brian Robisneau, Selectman Rick Surette(absent), Marilou MacLean, Laurie Champy, Ed Nason, Rose Zacher, Ed Comeau, Craig Evans, Paula and Jeannie Rousseau, Ray Dodier, Jordan Dansereau

- **Approval of Minutes:**

***MOTION:** Selectman Zacher made a motion to accept the meeting minutes from June 27, 2017. Selectman Robisneau seconded, all in favor, motion carries.*

***MOTION:** Selectman Robisneau made a motion to accept the meeting minutes from August 01, 2017. Selectman Zacher seconded, all in favor, motion carries.*

- **Treasurer:** With consideration of anticipated bills, Marilou MacLean would like to forward \$500,000 to Charter Trust for investment. The funds should be available as needed within 1-2 days.

Marilou presented the financial monthly report through the end of July and stated it is in line with the budget.

Changes have been made to the MS-434 and she will file the form this week.

Due to the passing of Senate Bill 38, Brookfield received additional appropriated Highway Block Grant Funds in the amount of \$28,058.28. These monies are in addition to the \$9,949.31 check received on August 01 for the first quarter. Due to the grant fund amount being in excess of \$10,000 the Board of Selectmen are required per RSA 31:95b to hold a public hearing. Laurie will post public notice in the newspaper.

- **Planning Board:** Ed Comeau reported the Planning Board is scheduled to meet Thursday the 17th at 6:30pm at the Town Office Building.
- **Code Enforcement:** Ed Nason stated a letter has been sent to a resident on Garney Road concerning an illegal habitat.

A timber tax bill matrix has been sent to a resident on Stoneham Road.

He stated he has performed several inspections.

- **Road Agent:** Ed Nason reported he laid out Brice Drive in accordance to the discussion at the August 01 BOS meeting. The large evergreen tree has been removed. The road has been graded and raked and is fairly smooth. He is due to meet with Eversource tomorrow to discuss pole placement. He is hopeful this project will be complete by the end of the month.

Ed stated that while performing roadside mowing some larger trees had fallen parallel to the ground. He intends to return to the area and remove them.

Ed met with Holden Engineering for a site visit at Moose Mountain Rd bridge. The request of removing and lowering the deck as well as straightening out the funneling effect when approaching from the hill was discussed. Mr. Nason is hopeful to have numbers available for discussion for the budget season.

- **Conservation Commission:** The Conservation Commission requested the appointment of Frank Frazier as commissioner due to the resignation of Tom Hill.

MOTION: Selectman Zacher made a motion to take the recommendation to put Frank in for the remainder of Tom's term until 2019. Selectman Robischeau seconded, all in favor, motion carries.

- **Heritage Commission:** Marilou MacLean spoke of the BBQ that will be taking place on Saturday at the Townhouse from 5-7pm. Some members of the Wakefield Community String Band will be playing during dinner. She stated the School House exhibits will be complete and available for viewing. She requests entry be made through the rear of the building.

Marilou MacLean stated there are not many copies remaining of "Our Yesteryears", a history of the Town, written by Carolyn Chase. She was granted approval to request Ms. Chase to transfer the copyright to the town for future printing.

- **Cemetery Trustees:** Craig Evans reported the first burial took place in the new cemetery last Saturday.

Craig Evans and Rick Surette have been watering the newly planted trees as necessary.

Craig announced there are many cemetery plots still available for purchase.

- **Archivist:** Craig Evans presented a linen map of Brookfield from 1836 that he purchased on Ebay for \$252. He is willing to donate half the cost and requests that the remaining half be paid out of his Archivist budget. The Selectmen agree to this request and thanked him for making the purchase.
- **Services Review Committee:** The Selectmen asked Laurie to put the pdf version of the Services Review Committee Report on the website.

- **Old Business:** Selectman Robischeau offered an update on the roof bid. Upon inquiring he was told the bid was quoting a 30 year, 3 tab shingle. There was also a concern about using galvanized drip edge, the roofer agreed to use aluminum instead at no additional charge.
- **New Business:** The Selectmen reviewed the Forest Fire log that was supplied by Brad Williamson as requested by the Selectmen. The log indicated approximately 40 burn permits had been issued. The Selectmen extend their appreciation to Mr. Williamson for his report.

Selectman Zacher stated it was time to reappoint the Health Office. Dr. Marsh, current Health Officer, is willing to continue to donate his time to this position.

MOTION: Selectman Zacher made a motion to appoint Dr. Marsh as Health Officer. Selectman Robischeau seconded, all in favor, motion carries.

MOTION: Selectman Robischeau made a motion to enter nonpublic session per RSA 91-A:3, II(b). Selectman Zacher seconded, all in favor, motion carries.

Roll call: Selectman Robischeau, yes, Selectman Zacher, yes, Selectman Surette, absent.

Nonpublic session entered at 7:02pm.

MOTION: Selectman Zacher made a motion to come out of nonpublic and return to public session. Selectman Robischeau seconded, all in favor, motion carries.

MOTION: Selectman Zacher made a motion to seal the minutes for one year. Selectman Robischeau seconded, all in favor, motion carries.

Roll Call: Selectman Robischeau, yes, Selectman Zacher, yes, Selectman Surette, absent.

Return to public session at 7:13pm.

Each bill to be paid was read indicating the payee and amount due.

MOTION: Selectman Zacher made a motion to pay bills as read except the one Marilou is working on, Selectman Robischeau seconded, all in favor, motion carries.

- **Correspondence:** A letter was received from the State regarding the MS-232, the form pertaining to the town's expenditures, that indicates the denial of the raise for the Supervisors of the Checklist. The denial is due to the improper wording of the Warrant Article.

A letter was received from Moose Mountain Regional Greenways thanking the Conservation Commission for their \$100 contribution.

A land use change request was signed for Map 24 Lot 13, located on Walker Road. The request was for a partial release of 1 acre from Current Use.

Meeting adjourned at 7:35pm.

The next regular scheduled Selectmen's meeting is August 22 at 6:30pm at the Town Office building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant